

HEALTH & SAFETY POLICY STATEMENT

1.1 The Objective: The objective of Ark Build Plc's Health & Safety Policy, as a fundamental part of its Health & Safety Management System is to prevent, insofar as it is reasonably practicable during the course of the work or duties being undertaken, any accidental occurrence which may directly or indirectly result in:

- 1.1.1** Accident, Injury or occupational ill-health to any person.
- 1.1.2** Damage to or loss of any plant, equipment, property, materials, or products.
- 1.1.3** Delays in any processes or operation.
- 1.1.4** Events which may otherwise be detrimental to efficiency and / or Company prestige or reputation.
- 1.1.5** Adverse impact upon the environment.

1.2 Scope: The Policy is applicable to all Ark Build activities.

1.2.1 The Policy will also apply to all persons having responsibilities which relate to and necessitate their presence and the execution of their duties within the areas of Ark Build works / premises. These persons include (but are not limited to) the employees of Sub-Contractors, Consulting Practices, invited visitors and the Client plus Self-Employed Persons.

1.3 Responsibility: The application and promotion of the Policy is the responsibility of Ark Build's Company Directors. Whilst duties and tasks may be delegated, the overall responsibility remains that of Senior Management to ensure that Ark Build complies with all relevant statutory Health & Safety legislation, Common Law, and Approved Codes of Practice.

1.4 Personnel Obligations: All Ark Build employees, regardless of their status, are expected to abide by the principles of the Policy as and where applicable. We also expect the co-operation of all those mentioned within the Scope section of the Policy Statement to work in such a way that accidents, incidents and near misses to themselves and others will be prevented.

1.5 Workforce Involvement: Individuals can make vital contributions to the development and implementation of policies. There will be opportunities for participation in this process via the involvement of employees.

1.6 Application: The following principles shall be applied to all operations undertaken by the Company and shall be the basis of any specific instructions, methods or systems which may be necessary in order to achieve the Policy objective. To ensure that the Policy can be successfully implemented, Ark Build will provide such reasonable funds and resources as may be necessary.

1.7 Precautionary Measures: Suitable and adequate measures shall be taken to safeguard any person, plant, equipment, property, material, or product likely to be exposed to any known or suspected risks associated with or arising out of the processes, tasks or operations being undertaken. Ark Build will take into account at tendering stage, those factors which help to eliminate injury, damage and waste.

1.8 Information, Training, and Instruction: Information from risk assessments, performance monitoring activities, the employee consultation process and advice from our Health & Safety Advisors, will be used to identify the Health & Safety training needs of employees. An effective system for the communication of health, safety, welfare, and environmental information will be maintained so that employees are made aware of the known or suspected hazards associated with or arising out of the work or duties assigned to them. Where necessary employees will also be suitably trained or instructed to enable them to carry out their tasks in a healthy, safe and efficient manner.

1.8.1 Ark Build has an annual Safety Training Programme and arrangements in place for the Health & Safety Training necessary, to be carried out by Ark Build's Safety Advisors and other Training

Agencies. Ark Build's Safety Induction for employees and sub-contractors etc. will be carried out by Company Line Management and where required, assisted by Ark Build's Safety Advisor.

1.8.2 Employees will be trained in the safe use of plant / equipment which they will be using for their work by the appropriate CITB Plant Operators course where applicable. Where CITB certification is not required, employees will be instructed on how to use plant / equipment safely, by other competent organisations or persons, i.e. directly by the manufacturer / supplier / hirer / Training Agencies or by Ark Build's Safety Advisors. To ensure all Ark Build employees are kept up to date with safety matters the Company has formulated a library of safety information, Codes of Practices and Health & Safety Legislation etc. This library will be maintained with up-to-date information and changes in Law etc.

1.8.3 The requirements of any Statutory Legislation or Approved Code of Practice applicable to the processes or operations being undertaken and/or the premises in which they are undertaken shall be observed.

1.9 Planning and Control: All activities shall be conducted in a responsible manner and so planned and controlled that the possibility of unplanned events occurring is reduced to the practicable minimum. It is recognised that accident prevention is a joint responsibility of all those mentioned in the Scope section of the Policy Statement and that to understand their joint responsibilities, joint consultation will be necessary.

1.10 Health, Safety, Welfare, and Environment: Adequate provision shall be made for the needs of employees whilst carrying out their tasks and duties and any risk associated with the work shall be the subject of strict precautionary measures. Implement suitable and sufficient control measures to monitor, manage and prevent the spread of covid-19 / other variances infections and contamination.

1.11 Measuring, Monitoring, Reviewing, and Auditing: All Ark Build places of work and activities, including the use and condition of related plant, equipment, and materials, etc. will be inspected in accordance with Legal requirements. Reports will be made and distributed to the Director, Managers and others concerned as necessary. Safety Inspections, Audits and other safety disciplines will be performed to measure, monitor and review Health & Safety performances and the effectiveness of the Health & Safety Management System. These duties will be the responsibility of our experienced Managers, assisted by competent Safety Advisors where required.

1.11.1 The Policy shall be reviewed and kept up to date by the Director in charge of Health & Safety, to take into account changes in legislation, reflect changes in the nature and range of activities carried out by Ark Build and take advantage of operational experience, negative and positive, as often as may be necessary.

This policy statement is the direct responsibility of Michael Finlay and will be reviewed annually.

For and on behalf of Ark Build Plc



Michael Finlay
Managing Director
02/01/2024